BOARD OF GOVERNORS

Compliance & Quality Committee Meeting Meeting Minutes – June 16, 2022

L.A. Care Health Plan CR 100, 1055 W. Seventh Street, Los Angeles, CA 90017



Members

* Absent

COMMENT

Stephanie Booth, MD, Chairperson Al Ballesteros, MBA Hilda Perez John Raffoul* G. Michael Roybal, MD Nina Vaccaro

Senior Management

Augustavia J. Haydel, General Counsel
Thomas Mapp, Chief Compliance Officer
Richard Seidman, MD, MPH, Chief Medical Officer
Katrina Miller Parrish, MD, FAAFP, Chief Quality and Information Executive
Michael Sobetzko, Senior Director, Risk Management and Operations Support, Compliance
Elysse Tarabola, Senior Director, Regulatory Compliance, Compliance

State and local officials continue to impose or recommend measures to promote social distancing to reduce transmission of the COVID 19 virus. It is prudent to use caution in protecting the health of the public, L.A. Care Health Plan's employees and its members where adequate virtual means exist to permit the meeting to occur by teleconference/videoconference with the public being afforded the ability to comment in real time. The Board of Governors and all legislative bodies of the L.A. Care Health Plan will

continue to meet virtually and the Board will review that decision as provided in the Brown Act.

AGENDA ITEM/ ACTION **MOTIONS / MAJOR DISCUSSIONS PRESENTER** TAKEN Chairperson Stephanie Booth, MD, called the L.A. Care Compliance & Quality Committee and the L.A. Care Health **CALL TO** Plan Joint Powers Authority Compliance & Quality Committee meetings to order at 2:02 p.m. **ORDER** She announced that members of the public may address the Committee on each matter listed on the agenda before the Committee's consideration of the item by submitting their comments via text, voicemail, or email. APPROVAL OF The Meeting Agenda was approved as submitted. Approved **MEETING** unanimously **AGENDA** by roll call. 4 AYES (Booth, Perez. Roybal and Vaccaro) There was no public comment. **PUBLIC**

APPROVED

AGENDA ITEM/ PRESENTER	MOTIONS / MAJOR DISCUSSIONS	ACTION TAKEN
APPROVAL OF MEETING MINUTES	Chairperson Booth stated that recommendations by the committee were correctly captured in the meeting minutes. The May 19, 2022 meeting minutes were approved as submitted.	Approved unanimously by roll call. 4 AYES
CHAIRPERSON REPORT	Chairperson Booth stated that the committee recently adopted a monthly schedule. It is not clear if they would like to adopt a schedule similar to the Finance & Budget Committee and the Executive Committee meetings, which do not meet in July. She asked the committee members if they would like to have a July meeting. Board Member Roybal responded that it would depend on topics that need to be discussed by the committee. Board Member Perez agreed with Boarrd Member Roybal. Board Member Vaccaro responded that she agrees, and if there is anything urgent they need to discuss, the committee could meet in July. Chairperson Booth noted that there is still a need to review the committee charter and she suggested discussing this topic again the end of the meeting.	
CHIEF MEDICAL OFFICER REPORT	Richard Seidman, MD, MPH, Chief Medical Officer, gave the following report: World Blood Donor Day was June 14. He noted that Terry Brown, Chief Human Resource Officer, is on the Regional Advisory Board for the Red Cross, and L.A. Care has hosted several blood donation events. Charles Drew, MD, was instrumental in the development of technology that enabled the safe storage and use of blood. He is credited with this scientific breakthrough that has saved many lives. The Healthcare Effectiveness Data and Information Set (HEDIS) survey for Measurement Year 2021 is underway and L.A. Care will submit all data for all lines of business. He announced that Katrina Miller-Parrish, MD, FAAFP,	
	Chief Quality and Information Executive, will speak on the matter later in this meeting. Los Angeles County is currently in a medium community level of transmission of the COVID-19 pandemic. He noted that level does not require wearing masks, and masking indoors remains optional. If the transmission rate reaches six per 100,000 people, it will move the county into a higher level of prevention practices. L.A. Care continues to encourage everyone to wear masks indoors, wash hands frequently, and use antiviral oral medications if necessary. The Federal Drug Administration Advisory Committee has approved the Moderna and Pfizer vaccines for children under five years of age. It is considered a next step in taking control of the pandemic.	
	Currently there are 12 known cases of the Monkey Pox virus in Los Angeles County. The virus is mainly transmitted by men who have sex with men and men experiencing homelessness. Los Angeles County Department of Public Health is stepping up its messaging, focusing on men who have sex with men and men experiencing homelessness.	
	Dr. Seidman updated the Committee about the nation's baby formula shortage. He noted that availability is getting better. The federal government has relaxed limitations on formulas people in the Women's, Infant and Children's program (WIC) can buy. The supply is also increasing. The US will import baby formula from Spain and California has already begun to import from Australia.	

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	He noted that the Department of Health Care Services (DHCS) published an annual preventive services report for 2020. Overall, urban counties out performed rural counties in California in providing preventive services. Los Angeles County did well in comparison with other counties. L.A. Care didn't perform well in lead screening and well-child visits, as has been previously reported.	
	Board Member Perez commented that at the start of the pandemic, L.A. Care held a vaccine campaign at the community resource centers. Some people received the Johnson & Johnson vaccine and a booster. She asked if those people are considered to be fully vaccinated. Dr. Seidman responded that people should reach out to their doctor. Information is also on the L.A. Care website. "Up-to-date" means fully vaccinated, and it is recommended to keep up with boosters when recommended. People that got the Johnson & Johnson vaccine are eligible for boosters. Board Member Perez asked how many at home tests members can get. Dr. Seidman responded that L.A. Care members can receive up to eight COVID-19 tests per month, and eight per household from the federal government.	
	Board Member Vaccaro pointed out that there is one confirmed case of Monkey Pox at a community clinic. She asked if well-child visits and lead screening continue to be at issue because children are not going in-person to doctor appointments. Dr. Seidman responded that the well-child measure is a very difficult measure to meet because multiple visits are required. If children miss shots at an early age it is difficult to catch up with the HEDIS measure. He recently went to a pharmacy and asked about the COVID-19 tests. He was directed to pay at the front and seek reimbursement from his commercial health plan. Medi-Cal members only need to show their Medi-Cal card to get the COVID home test kit.	
	Dr. Miller-Parrish thanked Board Member Perez for helping with the wording for the HEDIS campaign. She said that L.A. Care submitted all HEDIS data and has submitted the Population Needs Assessment. DHCS asked to use L.A. Care's submission as an example for other plans for the Population Needs Assessment, and she thanked the cross-functional teams that worked on it. Other health plans have also begun to ask L.A. Care for help with putting together their Population Needs Assessment and Population Health Management documents. She noted that the California Advancing and Innovating Medi-Cal (CalAIM) has many more requirements for population health management, and in particular for transition of care. There is much work to be done to make sure the entire network is following the requirements for transition of care.	
	Board Member Perez thanked Dr. Miller-Parrish for the opportunity to speak to staff and help make the wording more conversational. She noted that when she goes to resource centers, people point out social media, such as Facebook and Instagram, as being the best place to receive information. She said that many members do not have computers but they do have smart phones.	
	(Board Member Ballesteros joined the meeting.)	

AGENDA ITEM/ PRESENTER	MOTIONS / MAJOR DISCUSSIONS	ACTION TAKEN
BACK TO CARE CAMPAIGN	Bettsy Santana, Senior Manager, Quality Improvement Initiatives, Quality Improvement, presented information about L.A. Care's Back to Care Campaign (a copy of the presentation can be obtained from Board Services).	
	 Addressing the Pandemic's Effect on Preventive Health Throughout 2020, COVID-19 reduced preventive care rates, especially well care visits and cancer screenings. In 2021, the Clinical Initiatives team focused on efforts to improve preventive care visits and screening rates. Based on feedback from our members and providers we knew People were hesitant to visit the doctor We needed a large scale campaign to address people's reluctance to seek care Social Media was the ideal modality for a large scale intervention. "Back to Care" was launched 8/31/2021. Since then, we have built upon this campaign and are adding new modalities to remind our members to get "Back to Care!" Our goal is to improve rates back at least to pre-pandemic levels. 	
	 Social Media Campaign-#BackToCareLA Strategy Paid social media campaigns. Partnered with Blue Shield Promise, Anthem Blue Cross and Health Net to: Align messaging with health plans to push "Back to Care" messaging far and wide! Use the campaign hashtag: #backtocareLA Tag all health plans in posts. Plans could design the posts how they wanted – just had to stick to the messaging and use the hashtag. Request each plan agreed to spend at least \$10,000. Key Messaging Safe to visit the doctor's office Do not further delay preventive care 	
	 Messaging and Hashtags Message 1: Health care providers are keeping their offices clean and safe. Call your doctor to make an appointment for any care you might have missed during the COVID-19 pandemic. Message 2: Don't skip check-ups, mammograms, or lab tests. Call your doctor to make an appointment for any care you might have missed during the COVID-19 pandemic. BacktoCareLA L.A. Care Health Plan (Facebook & Instagram - @LACareHealth) 	

AGENDA ITEM/ PRESENTER		MOTIONS / MAJOR DISCUSSIONS									
	- Antl	 Anthem Blue Cross Medi-Cal (Facebook - @AnthemBlueCrossCA) Health Net, LLC (Facebook - @HealthNetInc) (No Instagram account) All Health Plans will be participating in 2022. 									
	• Cost • Los A	 Program Evaluation Cost \$14,579 to L.A. Care and \$40,079 across plans Los Angeles community members viewed messaging nearly 3 million times! This effort was achieved at a cost per impression of only \$0.01 and cost per reach of \$0.04. 									
		Reach	Impressions	Engagement	Number of posts	Amount spent	Dates				
	L.A. Care	340,043	739,708	287,562	10	\$ 14,579	8/30/21- 9/3/21; 9/6/21- 9/30/21				
	Health Net	255,887	464,477	17,164	11	\$ 11,000	9/14/21- 11/23/21				
	Anthem Blue Cross	295,873	1,334,885	2,237	3	\$ 11,000	9/8/21- 10/6/21				
	Blue Shield Promise	46,000	458,523	2,115	4	\$ 3,500	9/22/21- 10/22/21				
	TOTAL	937,803	2,997,593	309,078	28	\$ 40,079					

She thanked staff teams for their help with the campaign:

- Communications
- Marketing
- Plan Partner Product
- Quality Performance Management
- Vaccine Command Center
- Plan Partners & Health Net
- QI Initiatives

Plans for 2022 and Beyond

- launch #BacktoCareLA social media campaign in June
- All Health Plans from the 2021 Campaign will be participating in 2022!
- Other outreach strategies:
 - Mailers
 - Automated Calls/Interactive Voice Response (IVR)
 - Text messaging!!!

Not all campaigns are branded with the Back to Care tagline but the outreach efforts use the same concept

- L.A. Care is using a vendor to provide text messaging to L.A. Care Medi-Cal Direct (MCLA) members that have opted to receive messages.
- HEDIS measures include:
 - Well Care Visits for Children (WCV)
 - Cervical Cancer Screening (CCS)
 - Controlling Blood Pressure (CBP)
 - Comprehensive Diabetes Care (CDC)
 - Prenatal Care (PPC-1)
 - Post-partum Care (PPC-2)
- CCS: 35,777 members texted
- WCV: 26,465 members texted
- American Cancer Society
 - Developed a series of videos for Instagram and Facebook highlighting two cancer survivors and a L.A. Care physician. Videos encouraged people to get their colorectal, breast, and other cancer screenings.
 - Developing co-branded mailers and social media posts.
 - HPV vaccine video will feature an L.A. Care member discussing the importance of vaccination.
- Youth Advisory Board lead by the Department of Public Health

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	 Youth leaders representing the various Service Planning Areas (SPAs) from around the county met with our team to provide feedback and help design a social media and mailer messaging and images to encourage well care visits. Provider Offices Meet regularly with several provider groups in the L.A. Care network to keep them up-to-date with our campaigns Partnering with clinics to provide in-person and/or virtual patient experience trainings by SullivanLuallin Group. Members Present on health topics and interventions to our member representatives in the Executive Community Advisory Committees (ECAC) to solicit feedback on our campaigns. Other Initiatives L.A. Care's website page on Quality Improvement: https://www.lacare.org/providers/provider-resources/tools-toolkits/quality-improvement-program 	



Clinical Care & Patient Experience Initiatives for 2022

Initiative	Launch Date*	Lines of Business**	Target Audience	Description/Notes
ADHD Provider Notification Letter	On-going	LACC MCLA	Providers	Letter notifying provider of patients needing follow up care after prescribing ADHD medication
Adolescent Social Immunization Media Campaign	February – March 2022	Community-based	Community-based	Facebook Ads encouraging adolescent immunizations
Antidepressant Medication Management Member Letter	May 2022	LACC MCLA CMC	Members	Member letter educating on importance of following antidepressant medication treatment plan and friendly reminder on other yearly check-ups (colorectal, cervical cancer, breast cancer screening)
Asthma Member Kit	August 2022	MCLA	Members	Asthma kit contains educational material emphasizing asthma rule of 2's and labels for relievers and controls
Back to Care Child and Adolescent Well-Child Campaign Mailings and Automated Calls	May 2022	LACC MCLA	Members	Postcard and automated calls to guardians of school aged children, encouraging them to schedule their child a visit to the doctor for checkups and shots.

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Initiative	Launch Date*	Lines of Business**	Target Audience	Description/Notes
Back to Care Adult Social Media Campaign	April 2022	Community-based	Community-based	Social media Campaign to encourage members/community to seek preventive care
Birthday Cards On-going		СМС	Members	Birthday cards with preventive health reminders
Breast Cancer Screening Calls	April & October 2022	CMC MCLA	Members	Automated calls to members due for mammogram screening
Breast Cancer Screening Mailings	April & October 2022	CMC LACC MCLA	Members	Mailer to members due for mammogram screening
Breast Cancer Screening Social Media	October 2022	Community-based	Community-based	Social media posts encouraging breast cancer screening
Bright Futures Periodicity Schedule Mailings	June 2022	Medi-Cal	Providers	Mailer to PCPs regarding childhood services recommendations and information on funding opportunities through Prop. 56 for administering Adverse Childhood Experiences (ACES) and developmental screenings
California Right Meds Collaborative (CRMC)	On-going	CMC LACC MCLA PASC	Members	Specially trained community pharmacists will provide chronic disease management and education to qualified members
Cervical Cancer Screening Calls	June 2022	CMC MCLA	Members	Automated calls to members due for cervical cancer screening

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[&]quot;Subject to change without notice. Rev. March 2022
"CMC-L-A. Care Cal MediConnect Program for Medi-Medi Beneficiaries
Direct Network.-L-A. Care Direct Network is the directly contracted network.
LACC -L-A. Care Covered "is L.A. Care Health Plan's product line under Covered California
MCIA-L-A. Care Medi-Cal Develop program
PAGC-L-A. Care effects the Homocare Workers Health Care Plan, also known as the PASC-SEIU Plan
"PPG-Participating Physician Group

^{*}Subject to change without notice. Rev. March 2022

**CMC – L.A. Care Call MediConnect Program for Medi-Medi Beneficiaries
Direct Network - L.A. Care Direct Network is the directly contracted network
LACC - L.A. Care Covered** is L.A. Care Health Plan's product line under Covered California
MCLA - L.A. Care Medi-Call Direct program
PASC - L.A. Care offers the Homecare Workers Health Care Plan, also known as the PASC-SEIU Plan
***PPG- Participating Physician Group

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	Chairperson Booth stated that she supports results and making sure money is being spent effectively, and she asked how L.A. Care knows this is effective. Ms. Bettsy responded that L.A. Care compares the period the messages went out and the volume of well care visits during that same period. If the volume of visits goes up, it indicates effectiveness. Dr. Seidman stated that internal studies will measure the benefit of these campaigns. Compared to when mail was used, which is very expensive, it is a better option. Physical address data L.A. Care has for its members can be incorrect and mail is returned as undeliverable. Cellphone numbers are usually valid and electronic messages are more cost effective. Chairperson Booth commented that she would like to review the data.	
	Board Member Vaccaro asked if L.A. Care resolved the issue of not being able to mass text members due to Telephone Consumer Protection Act (TCPA) regulations. Auustavia J. Haydel, Esq., <i>General Counsel</i> , responded that exemptions were provided as part of the public health emergency, and L.A. Care has made use of those exemptions. Dr. Seidman responded that L.A. Care can't message its members without their consent. When consent is given, L.A. Care can text its members. There is an effort to add that consent to the Medi-Cal application. Thomas Mapp, <i>Chief Compliance Officer</i> , said that the DHCS stated that members provide consent because members initiate the enrollment relationship. John Baackes, <i>Chief Executive Officer</i> , commented that signing the application is consent.	
CHIEF COMPLIANCE OFFICER REPORT	 Mr. Mapp and the Compliance Department staff presented the Chief Compliance Officer Report (a copy of the written report can be obtained from Board Services). The Compliance Officer Overview includes the following updates: Compliance Department Staffing a. Organization Chart b. Introduced Michael Sobetzko, Senior. Director, Risk Management and Operations Support Internal Audit Update Risk Assessment Update Noncompliance Issues Inventory Out of Area Issue Update Delegation Oversight Audit Schedule Mr. Mapp introduced Michael Sobetzo, Senior Director, Risk Management and Operations Support. Mr. Sobetzo stated that he is very excited to join the Compliance & Quality Committee meeting, he sees great opportunities and has met incredible people. He has over 24 years of managed care experience, most recently with Health Net and Centene, where he oversaw Wellness Operations, Vendor Management, and Compliance Audits. He hopes the experiences will help him serve L.A. Care well.	

AGENDA ITEM/ PRESENTER		MOTIONS / MAJOR DISCUSSIONS							
• 2022 Internal Audit Update	Todd Gower, Cons Assessment, and N	4	nternal Audit, Compliance, gave an overview of the Internal	ernal Audit Plan, Risk					
	He reported that a number of changes were made to some aspects of the plan. They removed some audits, such as a pharmacy audit that was moved to the next calendar year, and added new audits for transportation and the mailroom process review. The new audits are complete and will be reported in August. The emergency claims review has been completed. There will be a kick off of other audits starting in the later part of June and in July.								
	Audit	Status Rating	Status	Next Steps					
	OOA Emergency Services Claims and Grievances Audit	Corrective Action Plans (CAP) with Management for final	CAP development complete and Final Audit Report complete and distributed to stakeholders and Legal Services	Test CAPS – Starting January 2023					
	Mail Processes Audit	Draft Report with Management for CAPs	Present draft audit Report to Facilities Management for review and development of CAPs (June 6)	Allow Facilities Management one week to develop CAPs and due dates					
	Transportation Benefit Audit (NMT & NEMT)	Fieldwork	Field work continues – estimated completion date July 1	Draft Audit Report – estimated draft completion date June 20					
	Health Industry Collaborative Effort (HICE) Shared IT Integrity and Security Audits	Ongoing	Completed for 8 providers; MedPOINT provides IT services; MedPOINT CAP review is complete. Most controls are partially implemented. Overall MedPOINT has failed the audit. Team will decide if there is need to go second round of CAP activities. It is being considered to ask MedPOINT to have SOC2 Type 2 audit conducted. Detailed audit report is being prepared.	To be presented to HICE team, LA Care IT Security					

AGENDA ITEM/ PRESENTER	MOTIONS / MAJOR DISCUSSIONS						
	IT Project and IT Configuration Audit		Currently with IT secu tage, 2 nd week of June	rity for kick off planning	Kick off and document gathering, and planning for field work		
		ynermed data quality. They ans have been asked to m for California.					
	1 *			ed L.A. Care to do this. esult of the enforcement	Mr. Mapp responded that it action.		
• Health Risk Assessment Update	The risk assessment and mitigation information has been updated. Three Risk Mitigation activities (#'s 1,4,5) to be reviewed for 1) priority funding or accept current compensating controls for IA to test & 2) review the business unit's acceptance of current controls, which IA would test for effectiveness. Risk Mitigation activities (#'s 2,3,6) are in process: #2 – Implementation testing						
	#3 – Waiting for as #6 – Vendor select		n ETA and funding no	eeds			
	 2022 Non Compliance Issue Inventory The non-compliance issue inventory has been updated and going through a clean-up process There are currently 22 items that have been tracked As of June: Four issues have been closed or remediated – will be part of internal audit follow-up Eighteen issues remain open with various updates to get remediated, seek prioritization for funding, waiting for upgrades, etc. 						
	Tracked by Compliance - Compliance - Grand						
	Status	Compliance - BC/Risk	Compliance - RAM	Total			
	Closed	2	1	3			
	Open	6	12	18			
	Remediated	0	1	1			
	Grand Total	8	14	22			

AGENDA ITEM/ PRESENTER	MOTIONS / MAJOR DISCUSSIONS						
	Member Impact	Tracked by Compliance - BC/Risk	Compliance - RAM	Grand Total			
	Direct - Clinical	4	3	7			
	Direct- Non-Clinical	1	6	6			
	Indirect	4	5	9			
	Grand Total	8	14	22			
	Marita Nazarian, <i>Din</i>	rector, Delegation Oversi	<i>ight</i> , reported:				
• EPO 2022 Annual Audits	Conducted total Forty audits Two escalate Exhibits attached 2022 Annual Audits: Forty-seven dele Seven will re Forty will go Risk Based Audi For areas of Effectiveness Based on del Chairperson Booth a Medical Group and deficiencies that they L.A. Care and revision Choice Medical Gro	I Audits: Faudit moratorium de of 42 annual audits closed ed for non-compliance de gates scheduled to be ceive full annual audits through Risk Based ts Methodology Utilization Managemes, and Critical Incide ficiencies identified de asked about the two Superior Choice Medy could not agree on ons were requested nup has not been review.	te to COVID-19 ce e audited it Audit nent (UM), Cultural once luring: last annual au escalated cases for n dical Group were esc with L.A. Care. The nultiple times. The S ewed by the Sanction	dit, last DMHC/DHO concompliance. Ms. No calated and audited. For corrective action plasmantions Committee and Committee, but the	er Network, Compliance CS audits, monitoring responded tha Pioneer Medical Group ans (CAPs) were not accepted a review. So the issues have been escalating with them to addre	results. at Pioneer had ten ceptable to superior llated.	

AGENDA ITEM/ PRESENTER	MOTIONS / MAJOR DISCUSSIONS	ACTION TAKEN
2021 DHCS Medical Audit Update	Justin Muraki, <i>Compliance Advisor III, Compliance</i> , reported that L.A. Care received its final report on the 2021 DHCS Medical Audit on February 3. L.A. Care submitted CAPs for 27 findings on March 16. DHCS responded with document requests to validate implementation of CAPs, as well as request additional remediation as needed. There were a few areas that DHCS focused on, such Prior Authorization timeliness in the UM area, Appeals and Grievance processing timeline, continuity of care processes, and delegation oversight.	
ADJOURN TO CLOSED SESSION	Chairperson Booth asked Mr. Mapp and Dr. Seidman if they will have anything to report to the Committee in July. Me responded that the primary task is to review the charter, and he suggested that this can occur at the August meeting. For pressing matters that would necessitate a July meeting. Dr. Seidman agreed with Mr. Mapp. Chairperson Booth ask touch bases in July. She noted that while she is sure they have things to discuss, she is not sure of the timeframe. She with waiting until August to meet again.	Ie is not aware ted if they can
	Chairperson Booth asked the committee members if they would like to meet in December. Board Member Roybal sug off on making that decision. Chairperson Booth stated that the Committee will not meet in July and will hold off on making about the December meeting.	
	The Joint Powers Authority Compliance & Quality Committee meeting was adjourned at 3:35 pm.	
	Ms. Haydel announced the following items to be discussed in closed session. The L.A. Care Board of Governors adjoussession at 3:42 pm.	arned to closed
	CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION Pursuant to Section 54956.9(d)(1) of the Ralph M. Brown Act • Department of Managed Health Care Enforcement Matter Numbers: 18-799, 20-063, 21-428, 21-509, 21-680	
	• Department of Health Care Services, Office of Administrative Hearings and Appeals, In the matter of: L.A. Care F Plan Appeal No. MCP22-0322-559-MF	Iealth Care
	 L.A. Care Health Plan's Notice of Contract Dispute under Contract No. 04-36069, Department of Health Care Ser No. Unavailable) 	vices (Case
	CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Significant exposure to litigation pursuant to Section 54956.9(d) (2) of the Ralph M. Brown Act Four Potential Cases	
RECONVENE IN OPEN SESSION	The Committee reconvened in open session at 4:59 p.m. There was no report from closed session.	

AGENDA ITEM/ PRESENTER	MOTIONS / MAJOR DISCUSSIONS	ACTION TAKEN
ADJOURNMENT	The meeting was adjourned at 5:01 p.m.	

Respectfully	submitted	by:
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Victor Rodriguez, Board Specialist II, Board Services Malou Balones, Board Specialist III, Board Services Linda Merkens, Senior Manager, Board Services

APPR(OVED	BY:
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tephanie Booth, MD, Chairperson	
Date Signed:	